

## PMHHA Management Meeting 01/21

Time: 1800

Location: McIntyre Close

Attendance: Simon Thresher, Rod Winterton, Graeme Ferguson, Tracy Holmes, Ali Holmes

Apologies:

Meeting Opened: 1810

Meeting Closed: 2150

Items:

### Appointment of Management Positions;

- Registrar – Office Bearers
- Umps Coordinator - Matt Gourley
- Bar / Canteen / Events – Tracey Holmes
- Social Media - Ali Hudson
- Contract Maintenance and facility contractor - Mark Vaughan's
- Junior Development Manager - player recruitment and return to hockey – TBA
- Pathways Manager – Ali Hudson
- Men's Masters co-ordinator – Scott Bradford

### Management Committee Positions – Ordinary Members

- 2 x Casual Vacancies – approach various members to encourage breadth of ideas on committee without portfolio expectation

### Appointed Support Roles

- Registrar – Office bearers
  - Revolutionise sport registrations set-up
  - Compile Draws
- Umpires Coordinator – Matthew Gourlay – appointed
  - Work in with Exec Team in modifying and improving current umpire model and structure
  - Liaise with the club's umpire's coaches to assist them with umpire development by arranging assessments and professional development,
  - Provide recommendations to Executive on umpire's appointments; local and rep hockey,
  - Collate statistics of umpire's professional development and matches umpired
- Bar / Canteen / Events – Tracey Holmes – appointed
  - Manage Bar and canteen,
    - Replenish stock
    - Devise rosters
    - Collect, deposit and report on monies
  - Devise "inclusive" events throughout the season
  - Report monthly to PMHHA Executive

- Public Image – ALI HUDSON – appointed
  - Maintain PMHHA Instagram and facebook accounts
  - Provide wide cross section of subject matter promoting all aspects of PMHHA across both social media platforms as well as traditional forms of media
  - Maintain corporate identity – colours, branding, logos etc
- Facilities Contractor – MARK VAUGHAN – appointed
  - Mark Vaughan will again be invited to undertake paid facilities maintenance, including but not limited to;
    - Weekly rubbish bins
    - Weekly toilet / shower maintenance
    - Ground and pitch cleaning
    - Water trough maintenance
    - General upkeep of ground equipment; dug-outs, goals, summer comp boards etc
    - Other tasks as requested from time to time by PMHHA
- Junior Development Manager – TBA
- Men's Masters co-ordinator – Scott Bradford

#### Facilities Upgrade

- SWC Carpark – received approved
- CC Building – TBA
- Scoreboards – unanimous decision made to progress with quote received through AUS Sports Scoreboards
- Driveway Access – grant application in progress
- Signage – new mesh signage looks good and way forward
- Grants – Regional Sports Facilities fund application being submitted to replace fence/changerooms

#### Strategy Policy Updates / New policies

- Representative incentive policy to be circulated for review – Ali
- Life Member policy to be developed – Simon

#### Budget for 2021

- Aim for \$50k in sinking fund however consideration needs to be given to COVID hardship and encouraging people to return to hockey – Rod / Simon

#### Facility Use

- Summer Comp – commence 17<sup>th</sup> Feb for 6 weeks – Wed night @\$200 per team – approach C Carroll and M Gourlay
- Multi Use – MNFC and Futsal continuing through term 1

#### Hockey Operations

- Data and statistics entry into Revolutionise – engage external data entry
- Report to be circulated each week to clubs for action
- Policies to be applied as published
- Playing Rules & Formats – A grade men & women Wed night; C grade men & women Fri night; B grade men & women Sat arvo; Junior format to be provided to Junior Development Manager for consideration

- Commence 21<sup>st</sup> April with GF 11<sup>th</sup> Sep – draw to be finalised with consideration given rep commitments etc

#### Fees & Incentives

- Sliding scale team entry fee to be introduced

#### Rep Team Preparations

- Call for EOI's inline with policy - Ali