

RESPONSIBILITIES, POWERS AND DUTIES OF TECHNICAL OFFICIAL

General Responsibilities

- Attend the pre championship briefing conducted by the TD.
- Liaise with the TD and Deputy Tournament Director.
- Be responsible for the technical table duties during the game.
- Arrange for Official match sheets to be returned to the TD.
- Coach/Assess judges as required for their overall development.

Prior to arrival at the Championships

- Respond to all communications that may be directed to you by the TD or Hockey NSW prior to your departure.
- Please let Hockey NSW and TD know as to the estimate time of your arrival.
- Check your personal equipment that ideally should include a standard stick ring, a stopwatch and a whistle, apart from the necessary pen, pencil etc.

Arrival at the Championships

- Contact the TD and Hockey NSW to make them aware of your arrival
- Check the fields of play, technical equipment and facilities
- Perform any specific duty that may be asked by the TD or DTD and report immediately any concerns
- If not already received, ask for a copy of the match schedule and the means of access to Championship Operations Manual.
- Attend the pre-tournament Managers meeting.

Before a match

- Make sure that the match sheet is correctly prepared.
- Check whether the judges and umpires have arrived.
- Allocate the duties to the judge including the operation of the electronic clock, stopwatch time as well as match report recording.
- Ensure that the colours of the players' clothing and umpire shirts do not clash. Also check the goalkeepers are wearing a shirt different to both team colors with numbers on both the front and back.
- Check the stopwatches and clocks prior to the start of the match and announce when there is one minute to the commencement of the match. Check the hooter is operational.
- Make sure that all players entering the field of play before starting the match are properly numbered and dressed (shirts tucked in, socks up with shin guards worn inside and mouth guards worn). Any additional items of clothing should be the same color as the designated uniform for the match.

During a match

- Check the shirt numbers on the shirt of players starting the match against those marked off on the match sheet.
- Register on the match report the time on of substitute players, all goals and umpires cards with the number of the player and the time of play.

- Check the team benches for the persons seated (maximum 8 plus the registered medical doctor) and prevent vocal communication directed at technical officials, judges, umpires and players.
- Prevent any unauthorised entry onto the field of play.
- Control the player's substitutions. No player going on is to enter the field of play until the player he has substituted has left it, at the half way line. No player with an injury causing bleeding may enter the field. of play unless adequately covered or wearing replaced blood stained clothes.
- Supervise the half time field of play watering.
- Ensure all injuries from your match are recorded on the Match Injury Record Sheet as evidence is required to make insurance claims.
- Record Play the Whistle points on the match card for each game, in accordance with Clause 7.18.

After the match

- Check the Official Match report with the judges.
- Supervise the signing off of the official match report by the team managers, umpires, judges and then sign it yourself.
- Tidy up the Technical Bench to ensure a smooth transition for the next Technical Official and judges to use it.
- Make sure paperwork is completed accurately and returned to the TD's Office area.

Following the Championship

- Complete Officials Reimbursement form and send to championships@hockeyNSW.com.au no later than two weeks after the event.