

PORT MACQUARIE HASTINGS HOCKEY ASSOCIATION

FIELD USER AGREEMENT AND RATES

Port Macquarie Hastings Hockey Association Incorporated (PMHHA) manages the functions of the Port Macquarie Hockey Facility (PMHF).

The facility consists of;

- two (2) all weather synthetic playing surfaces,
- sports field lights to both fields,
- clubhouse and function room,
- meeting room,
- canteen / kiosk, and bar, and
- toilets and ablutions.

All users of the facility are;

- bound by the entry conditions, codes of conduct, and policies of PMHHA,
- to treat the facility with respect,
- responsible for supplying their own sports equipment & first aid, and
- to follow the rules of what is / isn't allowed on the playing surfaces and in and around the facility.

This agreement applies to all users of the complex and not just hockey players.

Registered Hockey Users

Member Clubs

All member clubs have been issued with keys to access the playing surfaces and basic ablutions. Please liaise with your club delegates to arrange access. Clubs are reminded of their obligations to treat the field and facilities with respect at all times and are to observe the relevant policies surrounding conditions of entry / use, codes of conduct and all other policies relevant to the intended use of PMHF.

Over the winter playing season, clubs are generally provided the use of 1 turf on one day for a period of no more than 4 hours for the purposes of club training. Training rights are to be treated as a privilege and PMHHA reserve the right to increase / decrease these times and use based on seasonal requirements.

PMHHA Representative Teams

The Coach and Manager of representative teams shall be responsible for organising access to the facilities. They shall also be responsible for enforcing the codes of conduct, conditions of entry, and behaviour of users of the facility during the times that they are using the facilities for representative team activities.

Allocation of training times for Representative teams will be given second priority over other official PMHHA playing timeslots and / or club-based training timeslots. Each representative team shall generally be entitled to 1.5 hours of training per week for a period not exceeding 8 weeks prior to the respective championship.

External Users – Hockey

Other organisations are invited to use PMHHA artificial playing surface for hockey purposes. Users will be given next priority over officially sanctioned PMHHA hockey competitions and / or training subject to a “first in first served” basis. External Hockey Users will be allotted time on the playing surface as close to possible to their requested time period/s. Other organisations may include; schools and sports academies.

Access to the facility is via master keys organised through PMHHA. Dependant on the length of use, a payment of a fully refundable \$100.00 cash deposit held in trust by PMHHA may be sought for the loan of a key.

External users conducting activities outside the scope of PMHHA are to ensure that their players / users are all insured via their respective organisations or governing bodies.

External Users – Hockey NSW / Hockey Australia

In the event that PMHF is named as a venue of choice for a State or National Championship, this event shall take precedence over local hockey competitions.

State or National training events, will be catered as best as is practicable around local hockey commitments.

External Users – Non-Hockey

Non-Hockey groups are invited to use the all-weather playing surface of the Port Macquarie Hastings Hockey Association. Users may use the facilities for training of sports teams or for organised events. Non-Hockey users of the facilities will be given the lowest priority in bookings and time slots. Every effort will be given to ensure that requested times can be met or a mutually agreeable alternative found.

Examples of Non-Hockey users include; T-Ball, Soccer, Futsal, Touch Football, Junior Cricket, Rugby, Oz Tag.

AT NO TIMES ARE METAL OR PLASTIC SPIKED, STUDDERED OR CLEATED BOOTS OR SHOES TO BE WORN. Only approved hockey shoes may be used, or standard sports shoes / trainers. Organisations will be liable for remediation works from an artificial turf maintenance company should an event be found to be using incorrect footwear. Currently these remediation works are estimated at \$3,000 plus GST per field.

External user groups are to ensure their members abide by the conditions of entry and facility use / management guidelines. Persons are NOT to jump fences, climb on structures or other such un-safe activities.

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External users conducting activities outside the scope of PMHHA are to ensure that their players are all insured via their respective organisations or governing bodies.

Clubhouse Facilities

The clubhouse is available for use for various functions and events that are hockey related. The clubhouse has a functioning canteen / bar, club room, outdoor meeting space and internal 'board room style' meeting room available for use. PMHHA maintains a liquor licence which can be activated if required.

First Aid

Hirers and users of PMHF are responsible for all aspects of their own first aid.

Any blood or other bodily fluid spills are to be cleaned / washed away via an antiseptic solution diluted in water to the manufacturer's instructions. Clean water is available at each dug-out area.

Hirers and users of PMHF are responsible for the removal of all used First Aid equipment.

Emergency Access and Egress is available via the 2 double gates on the **Eastern Boundary Fence**. The main key to gain entry into the facility will unlock the centre dugout / technical officials area. The Emergency Access Key can be found in this area along with a second Automatic External Defibrillator. This Emergency Access Key will open both sets of double gates on the Eastern Boundary to allow emergency vehicle access if required.

SCHEDULE OF RATES

Standard Field Hire Rates

Facility	Activity	Fee	Unit
Field 1	Sports training & matches*	\$66.00	per hour
Field 2	Sports training & matches*	\$66.00	per hour

* = Includes the use of Sports Field lights if required

Fields are hired for an initial 1-hour period and then in 30min, or part thereof, increments.

Other Rates

If you have an event, or gala day or other sporting activity or function where you would like to incorporate the full use of the facilities, please contact PMHHA to arrange quotes and advice.

Other Facility Offerings, includes:

- Meeting Room (max 8 people) – suitable for small meetings, judiciaries etc
- Clubroom (approx. max 80 people) – suitable for larger meetings, coaching sessions, umpire / referee workshops etc
- Clubhouse – staffed or unstaffed, licenced or unlicenced – suitable for presentation and awards nights,
- Undercover Concourse area – casual meetings, PT, yoga, stretching classes etc